

NOTICE OF

☒ **DISPOSAL SUSPENSION.** The disposal of the records described below is hereby suspended until further notice.

☐ **DISPOSAL SUSPENSION RELEASE.** The Disposal Suspension of the records described below is hereby released. These records should now be maintained according to the applicable records retention schedule(s).

TO: 1. WM LYNCH DATE: 8/9/92
(Responsible Records Management Group)
2. Records Coordinator: ROSE FALZONE
(name)
3. Head of Operating Department: FRAN GOEHL
(name)
4. Others: RISK MANAGEMENT - E. DIMEZIT / J. STAW

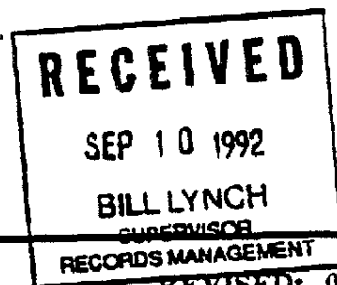
INITIATED BY: Philip Morris Corporate Tax: _____
(name)

Philip Morris Corporate Legal: CLARE PURCELL
(name)

GENERAL DESCRIPTION OF RECORDS

FOR GRIFFIN / PM -

- ALL RECORDS RELATED TO OUR RELATIONSHIP
W/ D'JEEP LIGHTERS OR GENERAL CIGAR SINCE 1987
INCLUDING BIDDING INFO. PURCHASE ORDERS ETC
- RECORDS OF
ALL CLAIMS, SUITS OR COMPLAINTS PRIOR
TO 10/88, INVOLVING LIGHTERS.



ISSUED: 10/89

7-9

REVISED: 06/92

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